

INSTRUCTIONS FOR CONTRIBUTORS

**Submissions should be emailed
to the Editorial Board of the Institute of History at istorinst@iib.ac.rs**

Texts should be submitted electronically in Times New Roman, font size 12, line spacing 1.5, with footnotes at the bottom of each page. Authors can submit papers in Serbian and foreign languages (English, Russian, French, German).

A paper can have at most 50,000 characters (without Summary and List of references).

Apart from the main text with notes (prepared according to the instructions), the paper should contain:

Abstract

Below the title of the paper, between 100 and 250 words, written both in the language of the main text and in English

Keywords

Both in Serbian and English, up to ten words

Summary

In English, up to 1/10 of the length of the article

List of references

To be given at the end of the paper, consists of three parts (Unpublished sources, Published sources and Literature), in alphabetical order of authors, with full titles, names of journals and pages. All Cyrillic bibliographic units must be followed by transliteration in roman script.

Annexes

To be submitted electronically separately from the Word document, in .tiff, .jpg, .eps or .cdr formats. Black and white photographs to be submitted in at least 150 dpi and colour photographs in at least 300 dpi resolution.

Authors must review and accept proofreading interventions in the electronic version of the text. If they disagree with an intervention, they must mark this visibly.

Papers are received until 31 March for the current year.

METHOD OF CITATION:

After the first mention of the full bibliographic unit in notes, an abbreviated form should be given in the following mentions, i.e. the initial of the first name and surname of the author and the abbreviated title.

Иcro (Serbian Cyrillic) / Isto (Serbian Latin) / Ibidem (foreign language) – depending on the language and script of the cited unit

Used at the place of the name of the author, title and the information identical to the previous footnote. It cannot be used if the previous footnote contains more than one bibliographic unit.

ibid / ista / idem / eadem (initial lowercase, if not at the beginning of the sentence)

Used when several works of the same author are continuously cited in one note.

Abbreviations **yn. (Serbian Cyrillic) / cf. (foreign language)** should be used

Dates should be written as follows: 2 March 2019; centuries should be written in Arabic numerals

Numbers up to ten should be written in letters, and numbers greater than three-digit should be written with points (Serbian) / commas (foreign languages, depending on convention) and not with spaces (e.g. 2.000, 10.000).

Titles of journals and archival funds can be abbreviated, after the first full mention, e.g. Državni arhiv u Dubrovniku [=DAD] or *Istorijski časopis* [=IČ]

Special editions:

One author:

Name and surname of the author, Title of the book, place of issuance, year, page.

The author's full name and surname should be written on first citation; later the initial of the name should be written

– Desanka Kovačević-Kojić, *Gradski život u Srbiji i Bosni : XIV–XV vijek*, Beograd 2007, 26.

Repeated citation:

– D. Kovačević-Kojić, *Gradski život*, 26.

Two or three authors:

Name and surname and name and surname of the author, Title of the book, place of issuance, year, page.

– Sima Ćirković, Desanka Kovačević Kojić i Ruža Ćuk, *Staro srpsko rudarstvo*, Beograd–Novi Sad 2020, 36–42.

Repeated citation:

– S. Ćirković i dr, *Staro srpsko rudarstvo*, 36–42.

Four or more authors:

Name and surname of the first author et al., Title of the book, place of issuance, year, page.

- Ivan Božić i dr., *Istorija Jugoslavije*, Beograd 1972, 100.

Multi-volume work:

- Milorad Ekmečić, *Stvaranje Jugoslavije*, knj. 2, Beograd 1989, 122.

Repeated edition of the book:

- Konstantin Jireček, *Istorija Srba*, knj. I, Beograd 1978², 30.

Edited sources:

- Ljubomir Stojanović, *Stare srpske povelje i pisma*, knj. I/1, Beograd–Sr. Karlovci 1929, 530–533.
- Stefan Prvovenčani, *Sabrani spisi*, prir. Ljiljana Juhas-Georgievska, Beograd 1988, 100.
- *Codex diplomaticus Hungariae ecclesiasticus ac civilis*, t. 1, studio et opera Georgii Fejér, Budae 1829, 25.
- *Dokumenti o spoljnoj politici Kraljevine Srbije*, knj. 1, III/2, prir. Ljiljana Aleksić-Pejković, Beograd 2014, 590.

Examples of repeated citation:

- *Codex diplomaticus Hungariae*, t. 1, 25.
- *Dokumenti o spoljnoj politici*, knj. 1, III/2, 590.

Chapter or other part of the book,
encyclopaedic-lexicographic publication:

Name and surname of the author, „Title of the chapter“, y: (u: / in:) Title of the book, ed., ed.-in-chief., transl., Name and surname, place of issuance, year, page.

- Miroslav Timotijević, „Privatni prostori i mesta privatnosti“, in: *Privatni život kod Srba u devetnaestom veku*, prir. Ana Stolić i Nenad Makuljević, Beograd 2006, 133.

Repeated citation:

- M. Timotijević, „Privatni prostori“, 133.

Foreword, editorial, afterword:

Name and surname, foreword, editorial, afterword in: Title of the book, Name and surname of the author, place of issuance, place, page.

- Milorad Ekmečić, predgovor, in: isti, *Ratni ciljevi Srbije 1914*, Beograd–Gacko 2014, I–XL.

Primary responsibility of the editor or translator
when the author is not specified:

Name and surname, ed., ed.-in-chief., transl., Title of the book, place of issuance, year, page.

- Antonije Đurić, prir., *Solunci govore*, Kragujevac 2019, 11–12.

Secondary responsibility (editor or translator along with the author):

Name and surname of the author, *Title of the book*, ed., ed.-in-chief., transl., Name and surname, place of issuance, year, page.

– Nikola Stojanović, *Mladost jednog pokolenja (uspomene 1880–1920)* ; *Dnevnik od godine 1914. do 1918*, prir. i predgovor napisao Mile Stanić, Beograd 2015, 310–312.

Articles, treatises, contributions:

Article in a journal:

Name and surname of the author, „Title of the article“, *Title of the journal*, year of issuance, number, volume (year), page.

– Miloš Ivanović, „Razvoj institucije imuniteta u srpskoj srednjovekovnoj državi od kraja vladavine kralja Milutina“, *Istorijski časopis* 66 (2017) 52.

Repeated citation:

– M. Ivanović, „Razvoj institucije imuniteta“, 52.

Method of citation for journals when the relevant year differs from the year of the issuance of the journal

– Ruža Ćuk, „Delatnost dubrovačkog trgovca Luke Milanovića dvadesetih godina XV veka“, *Istorijski časopis* 38 (1991) 1992, 22.

Method of citation for journals with the same title, with different place of issuance, less known, hardly accessible journals

– Gordana Tomović, „Tragovi starog rudarenja u toponimiji pljevaljskog kraja“, *Glasnik Zavičajnog muzeja* 3 (Pljevlja 2002) 2003, 58.

Article in a collection of papers:

Name and surname of the author, „Title of the text“, in: *Title of the collection of papers*, ed. Name and surname, place of issuance, year, page.

– Dalibor Denda, „Ruski dobrovoljci u srpskoj vojsci u Prvom svetskom ratu“, in: *Dobrovoljci u Velikom ratu*, ur. Srđan Rudić, Dalibor Denda i Đorđe Đurić, Beograd, Novi Sad 2018, 120–121.

Repeated citation:

– D. Denda, „Ruski dobrovoljci“, 120–121.

Article of the author in own collection of papers:

Name and surname of the author, „Title of the article“, in: isti, *Title of the book*, place of issuance, year, page.

– Dragoljub Živojinović, „Lik jednog dubrovačkog konzula“, in: isti, *Evropa i Dubrovnik u 17. i 18. veku* : studije i rasprave, Beograd 2008, 285–288.

Article in newspapers:

Name and surname of the author (if any), „Title of the text“, Newspaper name, number, date, with or without pages.

– Jelena Čalija, „Velika borba za Veliki rat“, *Politika*, br. 54114, 4. februar 2015.

Repeated citation:

– J. Čalija, „Velika borba“.

Newspapers:

Newspaper name, number, date, with or without pages.

– *Srpske novine*, br. 1, 1. januar 1913.

Internet sources:

Name and surname of the author, „Title of the text“, Name of the journal, date, year, page http://adresa (date of access).

– Jack. R. Censer, „Intellectual History and the Causes of the French Revolution“, *Journal of Social History* 52/3 (2019) 545–554, <https://academic.oup.com/jsh/article-pdf/52/3/545/27457944/shy082.pdf> (date of access 12.2.2020)

If there are no reference elements, only the address and date of access are usually stated. If there are some data, they are stated as follows:

Name of the organisation, „Title of the text“, name of website owner, http://adresa (date of access).

– Public Library Section, „The Role of Libraries in Lifelong Learning“, IFLA, <http://www.ifla.org/V0/s8/index.htm> (date of access 12. 2. 2009).

or:

Name and surname of the author, Title of the work, edition, Name and surname of the editor or publisher, in Name of database, http://adresa (date of access).

– Cvetana Krstev, *XML (Extensible Markup Language - Proširiv jezik obeležavanja)*, in Kurs iz XML-a, <http://nlp.matf.bg.ac.yu/sr/cvetana/kurs-xml/index.htm> (date of access 3. 10. 2007).

Name and surname, comment on „Title of the text“, name of the blog, comment, sent, date, year, http://adresa (date of access).

– Branislav Kovačević Cole, komentar na „Čuvajte retrovizor, trebaće nam“, blog B92, komentar poslat 19. 9. 2009. <http://blog.b92.net/txt/12283/Čuvajte-retrovizor%2C-trebaće-nam/> (date of access 19. 9. 2009).

Citing an unpublished MA or PhD thesis:

Initial of the name, surname of the author, *Title of the thesis* (MA or PhD thesis, name of the university, year), pages.

- Jelena N. Radosavljević, *Kneževina Srbija i Bugarska egzarhija: 1870–1878* (doctoral dissertation, Filozofski fakultet Beograd, 2020), 150.

Paper presented at a professional meeting or conference:

Name and surname, „Title of the paper“ (paper presented at: Name of the meeting or conference, city, state, date).

- Neven Isailović, „Diplomatički obrasci isprava bosanskih velikaša“ (paper presented at Third Medieval Workshop in Rijeka, Rijeka, Hrvatska, 3.10.2015)